

THE HIGH COURT OF KERALA

HCKL/5621/2023-A7

Kochi -682031
Date: 10-07-2023

NOTICE

Sub :- Introduction of Machine Scrutiny of Bail Applications
from 10.07.2023- guidelines -reg

Ref :- High Court notice of even number dated 06.07.2023

The High Court, with an aim to enhance efficacy and expediency in the e-filing and to reduce human efforts in the process, has introduced Machine Scrutiny (Auto Scrutiny) of Bail Applications from 10.07.2023, vide notice cited.

Now, in continuation of the said notice, following guidelines are issued for information and compliance :-

- 1) To use this module, 'quick e-filing' method is to be followed. The e-filer has to select one of the options given below: Auto scrutiny/Machine scrutiny or Scrutiny by the Filing Scrutiny Officer (FSO).
- 2) When auto-scrutiny is selected and the data is fed accordingly, the system will register the case followed by the preparation of the list. If scrutiny by the FSO is selected, the application will be manually scrutinized following the existing process.
- 3) If offline payment is selected by the e-filer for any reason, manual scrutiny alone will be followed to maintain the integrity of the filing process.
- 4) The cause title is prepared by the system based on the data entered by the e-filer and will appear as the first page. The Statement of Facts will

be from the next page onwards. (e-filers are not required to submit a separate cause title for the Statement of Facts. The system will automatically merge the cause title and the Statement of Facts).

5) In case any non-compliance with the Rules is detected in the Bench in respect of the auto scrutinized cases, the Court Officer shall have an option to mark such shortcomings and the cases can be routed to the dashboard of the e filer for complying with the Rules/directions. In such cases, further scrutiny will be conducted by the Filing Scrutiny Officer. This process-flow will be available for the evaluation period, that is, till 01.08.2023 or till such other date as decided by the High Court.

(By Order)

P Krishna Kumar
REGISTRAR GENERAL

To:-

The Advocate-General, Ernakulam.
The Director General of Prosecutions & State Public Prosecutor, Ernakulam.
The Additional Advocate-General, Ernakulam (2).
The Additional Director General of Prosecutions, Ernakulam.
The Director, Kerala Judicial Academy, Athani
The Member Secretary, Kerala State Legal Services Authority, Ernakulam
The Director, Kerala State Mediation and Conciliation Centre, Ernakulam
The President, Kerala High Court Advocates' Association, Ernakulam
The Vice-Presidents, Kerala High Court Advocates' Association, Ekm (2).
The State Attorney, Advocate-General's Office, Ernakulam.
The Secretary, Kerala High Court Advocates' Association, Ernakulam.
The General Secretary, Kerala High Court Senior Advocates' Association, Ernakulam
The Secretary, Indian Law Institute, Kerala, Ernakulam
The Senior Counsel, Government of India (Taxes), Ernakulam.
The Deputy Solicitor General of India, Ernakulam.
The Chairman, Bar Council, Ernakulam. The President, Kerala Federation of Women Lawyers, Ernakulam.
The Secretary, Rule Committee under Section 123 CPC, High Court.
The President, Kerala High Court Advocates' Clerks' Association, Ernakulam.
The Registrar (Judicial), High Court.
All Officers and Sections, High Court.
The Secretary, High Court Legal Services Committee, Ernakulam.

The Private Secretary to the Chief Justice, High Court.
The Protocol Officer, High Court. The Public Relations Officer, High Court.
The Additional Public Relations Officer, High Court.
The Private Secretaries to Judges, High Court.
The Filing and Court Officers' sections, High Court.
The IT Section, High Court (**for publishing the same in ecourts website**)
The Confidential Assistants to the Registrars, Director (KJA) and the Additional Registrar (General Administration).
The Admn. Records Section, High Court
The Notice Board, High Court
The File/Stock.

Copy submitted to :-

**The Honourable the Chief Justice and
the Honourable Judges**