

**THE HIGH COURT OF KERALA****HCKL/148/2024-A7**

Kochi : 682031

Date: 27-06-2024

**NOTICE**

Sub:- Uploading of documents in e-Filing System - setting file size limit per page and mandating uploading of OCR/Searchable PDFs - reg.

In order to enhance efficiency of the e-filing system and to manage file size of the uploaded documents, it has been decided to implement following modifications in the e-filing system w.e.f. **08.07.2024** :

- The existing 20 MB limit (per document) for the case file on the e-filing portal will be dispensed with and instead of that it will be mandatory to maintain the file size of all documents uploaded, in the proportion of 300 KB per page. (ie File size of a 100 page document shall be limited to 29.29 MB)
- Only OCR/Searchable PDFs shall be permitted to be uploaded in the e-filing portal.

(By Order)

P Krishna Kumar  
REGISTRAR GENERAL

To:-

The Advocate General, Ernakulam.

The Director General of Prosecutions & State Public Prosecutor,  
Ernakulam.

The Additional Advocates General, Ernakulam (2 copies).

The Additional Director General of Prosecutions, Ernakulam (2 copies).

The Deputy Solicitor General of India, Ernakulam.

The President, Kerala High Court Advocates' Association, Ernakulam.

The Chairman, Bar Council of Kerala, Ernakulam.

The State Attorney, Advocate General's Office, Ernakulam.

The Senior Counsel, Government of India (Taxes), Ernakulam.

The President, Kerala High Court Senior Advocates' Association,  
Ernakulam.

The President of Kerala Federation of Women Lawyers, Ernakulam.

The Vice-Presidents, Kerala High Court Advocates' Association,  
Ernakulam.

The Secretary, Rule Committee under Section 123 CPC, High Court.

The Secretary, Kerala High Court Advocates' Association, Ernakulam.

The General Secretary, Kerala High Court Senior Advocates' Association,  
Ernakulam.

The Secretary, Indian Law Institute, Ernakulam.

The President, Kerala High Court Advocates' Clerks' Association,  
Ernakulam.

The Registrars and the Additional Registrar (General Administration),  
High Court.

The Director of the Kerala Judicial Academy, Athani.

The Additional Director of the Kerala Judicial Academy, Athani.

The Member Secretary, Kerala State Legal Services Authority, Ernakulam.

The Director, Kerala State Mediation and Conciliation Centre, Ernakulam.

The Deputy Director (IT), High Court.

The Deputy Director of the Kerala Judicial Academy, Athani.

The Assistant Director of the Kerala Judicial Academy, Athani.

All Officers and Sections, High Court.

The Secretary, High Court Legal Services Committee, Ernakulam.

The Protocol Officer, High Court.

The Public Relations Officer, High Court.

The Private Secretary to the Chief Justice, High Court.

The Manager (IT), High Court

The Court Officer to the Chief Justice, High Court.

The Private Secretaries to Judges, High Court.

The Filing and Court Officer's Section, High Court.

The IT Section, High Court.

The Confidential Assistants to the Registrars, Director (KJA) and the  
Additional Registrar (General Administration).

The Administrative Records Section, High Court.

The Notice Board, High Court.

The File.